

Form 3



**OKLAHOMA BAR ASSOCIATION
LICENSED LEGAL INTERN
SUPERVISING ATTORNEY CHANGE REQUEST**

Law School Student Law School Graduate

Name _____

Law School _____

Mailing Address _____

City _____ State _____ Zip _____

Phone Number _____ Email Address _____

PRESENT OR PREVIOUS SUPERVISING ATTORNEY

Name _____ OBA # _____

Law Firm/Organization _____

Phone _____ Email Address _____

Last Day of Work Under above Supervising Attorney _____

PROPOSED SUPERVISING ATTORNEY

Name _____ OBA # _____

Law Firm/Organization _____

Address _____
City State Zip

Phone _____ Email Address _____

Anticipated Start Date _____

NOTE: OBA approval notification must be received prior to using the Legal Intern License under the proposed supervising attorney.

AFFIDAVIT

1. I am an active member of the Oklahoma Bar Association and

- have been actively engaged in the practice of law at least 5 years.
- a staff member of legal aid program, public defender program, district attorney office, municipal attorney office, Oklahoma Attorney General's Office, or other government office. I have been actively engaged in the practice of law at least 1 year.
- a supervisor attorney for an approved law school internship program.

2. I do not have a formal complaint pending against me pursuant to Rule 6 of the Rules Governing Disciplinary Proceedings, 5 O.S. Ch. 1, App. 1-A.
3. I accept responsibility for the direct supervision of _____.
4. I have read and am familiar with the current Rules of the Supreme Court of the State of Oklahoma on Legal Internship, 5 O.S. Ch. 1, App. 6.
5. I shall discuss with the Licensed Legal Intern the limitations placed on the limited license by these rules.
6. I shall provide every opportunity for the Licensed Legal Intern to participate in or observe courtroom experience necessary to obtain the monthly in-court practice hour requirements.
7. I shall supervise and counsel the Licensed Legal Intern on all legal matters assigned to the Licensed Legal Intern to ensure proper preparation and quality representation by the Licensed Legal Intern.
8. When the Licensed Legal Intern is supervised by a qualified substitute supervising attorney, I shall make myself aware of the adequacy of supervision and counsel with the Licensed Legal Intern about that experience.
9. I shall advise the client of the status of the Licensed Legal Intern and the nature of the limited license prior to obtaining the written consent of the client to the Licensed Legal Intern's representation.
10. I assume personal professional responsibility for the legal work performed by the Licensed Legal Intern under my supervision.
11. I shall provide the Licensed Legal Intern practical training in trial advocacy and professional ethics.
12. I agree to assist in the administration of the Legal Internship Rules by serving on the Legal Internship Committee as a reviewing panelist or in another capacity as may be required.

Law Student Licensed Legal Interns

1. I will review all reports prepared by the Licensed Legal Intern prior to submission to the College of Law to determine that the reports are accurate and reflect the actual time the Licensed Legal Intern spent in the activities reported.
2. I shall cooperate with the Licensed Legal Intern's law school on any reporting or evaluation requirements of the approved internship practice program.

Signature of Attorney

Date

NOTE: Judges are not eligible to act as Licensed Legal Intern Supervising attorneys. Pursuant to Rule 3.1 the supervising attorney must be engaged in the practice of law.

Submit application and \$10 processing fee to:

**Oklahoma Bar Association, P.O. Box 53036, Oklahoma City, OK 73152 OR
1901 N. Lincoln Blvd., Oklahoma City, OK 73105**

Law Student will submit copy to law school.