

2023 Oklahoma Bar Association Budget				Budget Hearing			
Summary - 2023 and 2022				10/13/2022			
Amended 10/10/2022				Page 1			
				Percentage			
				Increase			
				(Decrease)			
DEPARTMENT				from 2022			
				from 2022			
Operating Revenues							
Administration (Page 2)				\$ 4,447,650 \$ 4,510,150 62,500 1.41%			
Communications (Page 5)				140,000 145,000 5,000 3.57%			
CLE (Page 6)				957,200 980,250 23,050 2.41%			
General Counsel (Page 8)				396,000 423,000 27,000 6.82%			
MCLE (Page 9)				221,300 229,900 8,600 3.89%			
LRE (Page 10)				- - - 0.00%			
Practice Assistance (Page 11)				9,125 8,750 (375) -4.11%			
Committees/Special Projects (Page 13)				207,350 209,850 2,500 1.21%			
Total from Departmental Operations				\$ 6,378,625 \$ 6,506,900 128,275 2.01%			
Operating Expenses							
Administration (Pages 3 - 4)				\$ 2,142,231 \$ 2,333,729 191,498 8.94%			
Communications (Page 5)				536,445 567,518 31,073 5.79%			
CLE (Page 6 - 7)				758,984 753,883 (5,101) -0.67%			
General Counsel (Page 8)				1,563,115 1,619,552 56,437 3.61%			
MCLE (Page 9)				270,498 284,189 13,691 5.06%			
LRE (Page 10)				2,000 2,000 - 0.00%			
Practice Assistance (Page 11 - 12)				445,534 466,129 20,595 4.62%			
Committees/Special Projects (Page 14)				573,270 541,270 (32,000) -5.58%			
Total from Departmental Operations				\$ 6,292,077 \$ 6,568,270 276,193 4.39%			
Net Surplus (Deficit) From Operations				\$ 86,548 \$ (61,370) (147,918) -170.91%			
Other Special Expenses/Capital Improvements							
Client Security Fund Contribution				(175,000) (175,000)			
Furniture and Equipment (Page 15)				(139,320) (25,000)			
Bar Center Improvements (Page 15)				- -			
Computer Technology (Page 15)				(104,239) (77,037)			
Total Other Special Expenses/Investments				(418,559) (277,037)			
Surplus (Deficit) Before Transfer from Reserve Funds				(332,011) (338,407)			
Transfers from Reserve Funds							
Technology Fund				104,239 62,037			
AG Grant Fund				11,000 3,000			
Organizational Development Fund				71,000 40,000			
Bar Center Improvements Fund				139,320 25,000			
				325,559 130,037			
Net Surplus (Deficit)				\$ (6,452) \$ (208,370)			
Estimated Beginnning Cash Reserves -1/1/2023				\$ 5,800,000			
Estimated Surplus (Deficit)				(338,407)			
Estimated Ending Cash Reserves -12/31/2023				5,461,593			

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	Oklahoma Bar Association											
	Budget Preparation Worksheet										Page 4	
	Revenues and Expenditures							Budget Hearing				
	Department: Administration - Expenses (Continued from page 3)							10/13/2022				
	Calendar Year: 2023											
	Amended 10/10/2022											
						PROPOSED	ACTUAL	7/1/2022	TOTAL	22 BUDGET/	PROPOSED	2023/2022
ACCOUNT	ACCOUNT		2019	2020	2021	2022	THROUGH	12/31/2022	2022	PROJECTION	2023	BUDGET
NUMBER	TITLE		ACTUAL	ACTUAL	ACTUAL	BUDGET	06/30/22	PROJECTION	PROJECTION	VARIANCE	BUDGET	VARIANCE
01-510095	Annual Meeting		62,864	32,749	78,075	100,000	16,245	80,000	96,245	(3,755)	100,000	-
01-510100	Audit		21,985	21,098	22,887	24,000	-	24,000	24,000	-	24,000	-
01-510103	Legal Expense		192,619	290,137	161,542	10,000	145,226	70,000	215,226	205,226	50,000	40,000
01-510105	Bank Charges/Credit Card Fees		84,576	76,071	93,186	90,000	64,346	27,000	91,346	1,346	100,000	10,000
01-510110	Computer System Maintenance*		276,766	278,502	264,185	256,000	153,594	110,000	263,594	7,594	289,000	33,000
01-510115	Contract Blding Maintenance*		37,359	36,372	39,725	36,000	20,349	17,000	37,349	1,349	38,000	2,000
01-510120	Copier*		40,661	39,110	37,892	40,000	19,902	20,440	40,342	342	40,000	-
01-510125	Custodial Supplies*		6,980	6,767	4,994	8,000	2,818	3,800	6,618	(1,382)	7,000	(1,000)
01-510133	Bar Card & Dues Expense		11,320	10,960	12,485	12,000	13,752	(200)	13,552	1,552	13,000	1,000
01-510135	Equipment Maintenance*		37,289	20,587	19,777	25,000	13,729	15,000	28,729	3,729	25,000	-
01-510137	Building Maintenance		12,327	3,151	26,409	15,000	11,006	10,000	21,006	6,006	20,000	5,000
01-510140	Grounds Maintenance*		7,525	15,903	8,480	8,000	4,150	6,000	10,150	2,150	11,000	3,000
01-510145	Insurance*		44,406	51,117	54,733	56,000	56,835	-	56,835	835	58,000	2,000
01-510150	Internet Service Connection*		4,800	4,400	4,800	4,800	2,400	2,000	4,400	(400)	4,800	-
01-510153	Legal Intern Program expense		31	-	13	200	-	200	200	-	200	-
01-510155	Office Supplies		7,306	8,231	5,283	8,000	4,551	5,000	9,551	1,551	9,000	1,000
01-510160	Postage*		29,311	31,866	31,020	33,000	20,182	20,000	40,182	7,182	42,000	9,000
01-510170	Telephone and Internet*		46,355	48,388	51,633	50,000	23,785	27,762	51,547	1,547	55,000	5,000
01-510175	Other Utilities*		67,710	70,644	81,506	72,000	35,634	46,000	81,634	9,634	84,000	12,000
01-510195	Staff Training		209	406	280	4,000	-	2,000	2,000	(2,000)	4,000	-
01-510199	Miscellaneous		10,590	6,671	7,439	11,000	5,103	6,000	11,103	103	16,000	5,000
TOTAL ADMINISTRATIVE EXPENSE			2,180,948	2,175,806	2,175,340	2,142,231	1,245,455	1,163,523	2,408,978	266,747	2,333,729	191,498
*Denotes Allocable Administrative Overhead Account												
A - Law suit will be completed.												
B - More software and network maintenance expected.												
C - Postage increase.												
D - Closer to actual with previous years.												

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		Oklahoma Bar Association											
		Budget Preparation Worksheet											
		Revenues and Expenditures							Budget Hearing				
		Department: General Counsel							10/13/2022			Page 8	
		Calendar Year: 2023											
		Amended 10/10/2022											
REVENUE													
						PROPOSED	ACTUAL	7/1/2022	TOTAL	22 BUDGET/	PROPOSED	2023/2022	
ACCOUNT		ACCOUNT	2019	2020	2021	2022	THROUGH	12/31/2022	2022	PROJECTION	2023	BUDGET	
NUMBER		TITLE	ACTUAL	ACTUAL	ACTUAL	BUDGET	06/30/22	PROJECTION	PROJECTION	VARIANCE	BUDGET	VARIANCE	
04-440000		Discipline Reinstatements	10,977	20,740	18,711	10,000	8,126	2,000	10,126	126	10,000	-	
04-440015		ROOSA Fees	235,475	261,800	250,225	210,000	110,250	100,000	210,250	250	210,000	-	
04-440020		ROOSA Renewal Fees	152,950	177,950	279,150	150,000	125,800	65,000	190,800	40,800	175,000	25,000	A
04-440025		ROOSA Late Fees	1,600	3,100	11,100	3,000	3,900	500	4,400	1,400	4,000	1,000	
04-440030		Certificates of Good Standing	23,905	25,000	31,025	23,000	14,350	11,000	25,350	2,350	24,000	1,000	
TOTAL REVENUE			424,907	488,590	590,211	396,000	262,425	178,500	387,007	(4,193)	423,000	27,000	
EXPENDITURES													
04-540000		Gross Salaries	931,157	982,727	984,254	1,033,103	516,083	485,493	1,001,576	(31,527)	1,080,004	46,901	B
04-540005		FICA Matching	67,144	71,212	71,621	79,032	37,322	35,394	72,716	(6,316)	82,620	3,588	B
04-540010		Retirement	124,842	124,370	129,722	143,083	71,241	63,474	134,715	(8,368)	141,528	(1,555)	
04-540015		Unemployment Taxes	2,818	2,872	3,600	3,600	3,568	-	3,568	(32)	3,720	120	
04-540020		Health Insurance	141,663	149,442	152,439	153,200	71,524	76,600	148,124	(5,076)	159,328	6,128	C
04-540023		Disability Insurance	4,075	4,288	4,322	4,497	2,269	2,132	4,401	(96)	4,752	255	
04-540025		Temporary Assistance	2,790	1,013	2,530	10,000	-	3,000	3,000	(7,000)	18,000	8,000	
04-540050		General Counsel's Auto	10,800	10,800	10,800	10,800	5,400	5,400	10,800	-	10,800	-	
04-540060		In-State Conferences	42	218	68	500	-	300	300	(200)	500	-	
04-540070		Out-of-State Conferences	8,292	2,105	675	8,000	250	6,000	6,250	(1,750)	8,000	-	
04-540080		Department Travel	1,180	-	128	1,000	-	1,000	1,000	-	1,000	-	
04-540100		Invest. and Prosecution	49,380	32,771	55,800	65,000	33,441	29,559	63,000	(2,000)	65,000	-	
04-540110		PRC Travel and Meeting	1,644	1,599	3,031	3,500	1,409	91	1,500	(2,000)	3,500	-	
04-540120		PRT Travel and Meeting	8,278	4,948	6,553	12,000	12,584	6,000	18,584	6,584	15,000	3,000	
04-540140		Misc. Investigative	781	83	61	1,000	150	500	650	(350)	1,000	-	
04-540145		AG Grant Expense	2,832	-	-	11,000	-	3,000	3,000	(8,000)	3,000	(8,000)	
04-540150		Library	2,762	3,573	3,026	3,500	-	3,000	3,000	(500)	3,500	-	
04-540160		Office Supplies	9,006	5,492	5,063	10,000	2,502	2,500	5,002	(4,998)	8,000	(2,000)	
04-540165		ROOSA Expenses	-	-	38	300	58	100	158	(142)	300	-	
04-540170		Staff Training	3,157	150	150	3,000	150	900	1,050	(1,950)	3,000	-	
04-540199		Miscellaneous	10,194	4,864	3,760	7,000	2,072	3,000	5,072	(1,928)	7,000	-	
TOTAL EXPENDITURES			1,382,835	1,402,525	1,437,639	1,563,115	760,023	727,443	1,487,466	(75,649)	1,619,552	56,437	
A- Adjusted to more closely reflect historical actual.													
B - Raises of 5% per employee													
C - Health insurance increase 4%													

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Oklahoma Bar Association										Page 15	
Budget Worksheet											
Capital Improvements								Budget Hearing			
Calendar Year: 2023								10/13/2022			
Amended 10/10/2022											
Furniture and Equipment											
Security System Addition - East Wing Basement										\$	10,000.00
Contingency Items										\$	15,000.00
										\$	25,000.00
Computer and Audio/Visual Technology											
Computer Hardware - New Desktop Computers										\$	2,000.00
Computer Hardware - New Laptops										\$	9,600.00
Computer - Macintosh										\$	10,437.00
Software Programming Upgrade - MCLE										\$	22,000.00
Software Programming Upgrade - Member Website										\$	3,000.00
Member App Development and Projects										\$	15,000.00
Contingency Items										\$	15,000.00
										\$	77,037.00
Total - All Categories										\$	102,037.00