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POSITIONS AVAILABLE

THE OKLAHOMA BAR ASSOCIATION HEROES program is looking for several volunteer attorneys. The need for FAMILY LAW ATTORNEYS is critical, but attorneys from all practice areas are needed. All ages, all counties. Gain invaluable experience, or mentor a young attorney, while helping someone in need. For more information or to sign up, contact 405-416-7086 or heroes@okbar.org.

CAIN LAW OFFICE is seeking to hire an attorney with 1 – 5 years of experience. Prior experience in personal injury litigation, excellent research and writing skills preferred. Experience in bankruptcy, social security, family, probate or criminal law a plus. The firm offers competitive compensation and bonuses commensurate with experience and excellent benefits including 401K. Interested applicants send resume to michelle@cainlaw-okc.com.

WATKINS TAX RESOLUTION AND ACCOUNTING FIRM is hiring attorneys for its Oklahoma City and Tulsa offices. The firm is a growing, fast-paced setting with a focus on client service in federal and state tax help (e.g. offers in compromise, penalty abatement, innocent spouse relief). Previous tax experience is not required, but previous work in customer service is preferred. Competitive salary, health insurance and 401K available. Please send a one-page resume with one-page cover letter to Info@TaxHelpOK.com.

POSITIONS AVAILABLE

NORMAN BASED FIRM IS SEEKING A SHARP AND MOTIVATED ATTORNEY to handle HR-related matters. Attorney will be tasked with handling all aspects of HR-related items. Experience in HR is required. Firm offers health/dental insurance, paid personal/vacation days, 401k matching program and a flexible work schedule. Members of our firm enjoy an energetic and team-oriented environment. Position location can be for any of our Norman, OKC or Tulsa offices. Submit resumes to justin@polstontax.com.

DEPUTY GENERAL COUNSEL

The Oklahoma Health Care Authority (OHCA) is the State Medicaid Agency of the State of Oklahoma. OHCA is searching for a Deputy General Counsel. The ideal candidate will prosecute and defend administrative and judicial actions on behalf of OHCA. Candidate will also be responsible for reviewing and revising agency contracts, including, but not limited to, contracts that relate to technology acquisitions and that address privacy and security concerns. Candidate must be knowledgeable about the Oklahoma Central Purchasing Act and procurement law, as well as HIPAA, HITECH, and copyright and trademark law. The candidate will provide legal advice to Business Enterprises on compliance with privacy and security standards and reporting obligations as set by the Centers for Medicare & Medicaid Services, as well as on permitted uses of protected information like personal health information, tax information, and social security information. Must be an active member of the State Bar of Oklahoma. Other relevant legal and/or administration experience, as well as significant background in health care administration, health care insurance, and/or state or federal health care programs preferred. Apply online at: <https://www.jobapscloud.com/OK/sup/bulpreview.asp?R1=201026&R2=UNCE&R3=371>

NORMAN BASED LAW FIRM IS SEEKING SHARP, MOTIVATED ATTORNEYS for fast-paced transactional work. Members of our growing firm enjoy a team atmosphere and an energetic environment. Attorneys will be part of a creative process in solving tax cases, handle an assigned caseload and will be assisted by an experienced support staff. Our firm offers health insurance benefits, paid vacation, paid personal days and a 401k matching program. No tax experience necessary. Position location can be for any of our Norman, OKC or Tulsa offices. Submit resumes to Ryan@PolstonTax.com.

AV RATED TULSA LAW FIRM WITH BROAD PRACTICE seeks two (2) associate attorneys with 1-5 years of litigation experience. Ideal candidate will have experience with all stages of litigation up through preparing a case for trial, exhibit excellent brief writing and oral argument skills, and be extremely organized. We offer a competitive salary and benefits package along with a good working environment. Please submit resume, two writing samples, and references to: JHesley@amlawok.com.

POSITIONS AVAILABLE

THE SAC AND FOX NATION is now accepting resumes for a contractual attorney position for the Victims Services Program for review of the tribal code to evaluate and recommend changes in law and policies with the goal of enhancing the laws and policies to be inclusive of victims' rights. This position will draft the suggested changes in law and policy through undergoing the tribal process for code changes. For questions or additional information, you may contact Charlotte Smith at 918-968-2031. Applications and resumes may be mailed to the Sac and Fox Nation Judicial Offices, Victim Services Program, 356159 East 926 Road, Stroud, Oklahoma 74079 or emailed to csmith@sacandfoxnation-nsn.gov. Deadline for submission is November 20, 2020 by 4:00 p.m.

THE CIVIL DIVISION OF THE TULSA COUNTY DISTRICT ATTORNEY'S OFFICE is seeking applicants for an Assistant District Attorney. This position includes advising and representing county officials in various matters regarding all aspects of county government. Ideal candidates will have experience in civil litigation, discovery, motions, oral arguments, trials and settlements. Excellent research and writing skills are required. Excellent State of Oklahoma benefits. Send cover letter, resume, professional references and a recent writing sample to: Staci Eldridge seldridge@tulsacounty.org.

SOUTH OKLAHOMA CITY LAW FIRM has opening for attorney with Workers' Compensation experience and attorney with Social Security experience. Please send replies to Box CP, Oklahoma Bar Association, P. O. Box 53036, Oklahoma City, OK 73152.

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