# CLASSIFIED ADS

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### **OFFICE SPACE**

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OWNER/LAWYER SELLING OFFICE BUILDING IN OKC. 3574 square feet with eight offices, two conference rooms, reception station, and waiting area. Address is 13901 Quail Pointe Drive. Is located in an office park approximately one block north of Memorial and one block west of May Ave. Inquiries contact Duke Halley, 405-556-1124.

LARGE EXECUTIVE OFFICE IN OKC, 325 SF, Huddleston Law Office, 2200 Shadowlake Dr., 73159. Near SW 104th on Penn. Offers receptionist, large conference room with full kitchen, high speed internet, utilities, security system, janitorial service, copier with fax. \$750 month or \$850 furnished. No deposit. Contact Terrie Huddleston 405-209-0640.

### **POSITIONS AVAILABLE**

LAWYER 1-5 YEARS, self-starter, and excellent writing and legal research skills. Great opportunity to gain litigation experience in high profile cases with an emphasis in entertainment litigation. Salary commensurate with experience. Please send confidential resume, references and writing sample to: dlzuhdi@billzuhdi.com.

# **POSITIONS AVAILABLE**

NORMAN BASED FIRM IS SEEKING A SHARP AND MOTIVATED ATTORNEY to handle HR-related matters. Attorney will be tasked with handling all aspects of HR-related items. Experience in HR is required. Firm offers health/dental insurance, paid personal/vacation days, 401k matching program and a flexible work schedule. Members of our firm enjoy an energetic and team-oriented environment. Position location can be for any of our Norman, OKC or Tulsa offices. Submit resumes to justin@polstontax.com.

WATKINS TAX RESOLUTION AND ACCOUNTING FIRM is hiring attorneys for its Oklahoma City and Tulsa offices. The firm is a growing, fast-paced setting with a focus on client service in federal and state tax help (e.g. offers in compromise, penalty abatement, innocent spouse relief). Previous tax experience is not required, but previous work in customer service is preferred. Competitive salary, health insurance and 401K available. Please send a one-page resume with one-page cover letter to Info@TaxHelpOK.com.

NORMAN BASED LAW FIRM IS SEEKING SHARP, MOTIVATED ATTORNEYS for fast-paced transactional work. Members of our growing firm enjoy a team atmosphere and an energetic environment. Attorneys will be part of a creative process in solving tax cases, handle an assigned caseload and will be assisted by an experienced support staff. Our firm offers health insurance benefits, paid vacation, paid personal days and a 401k matching program. No tax experience necessary. Position location can be for any of our Norman, OKC or Tulsa offices. Submit resumes to Ryan@PolstonTax.com.

THE OKLAHOMA BAR ASSOCIATION HEROES program is looking for several volunteer attorneys. The need for FAMILY LAW ATTORNEYS is critical, but attorneys from all practice areas are needed. All ages, all counties. Gain invaluable experience, or mentor a young attorney, while helping someone in need. For more information or to sign up, contact 405-416-7086 or heroes@okbar.org.

DOWNTOWN TULSA LAW FIRM SEEKING AN AS-SOCIATE ATTORNEY. The position will involve all stages of a case from intake, negotiations, pleadings, motion practice, discovery, depositions, mediation and trial. Successful candidate will need to have good research and writing skills. Salary commensurate with credentials and experience. Send Resume, References and Writing Sample to: associateattorney2@rodelaw.com.

ESTABLISHED, AV-RATED TULSA INSURANCE DE-FENSE FIRM seeks motivated associate attorney to perform all aspects of litigation including motion practice, discovery, and trial. 2 to 5 years of experience preferred. Great opportunity to gain litigation experience in a firm that delivers consistent, positive results for clients. Submit cover letter, resume, and writing sample to amy.hampton@wilburnmasterson.com.

# POSITIONS AVAILABLE

SEEKING EXPERIENCED PROSECUTOR to work in Osage and Pawnee counties. Must have at least two years' experience prosecuting felonies in the Oklahoma D.A. system. Minimum salary of \$62,000 along with full state benefits. Please send resume and writing sample to Sharie Yates at sharie.yates@dac.state.ok.us.

THE CHOCTAW NATION OF OKLAHOMA is now hiring Assistant Prosecuting Attorneys. Some Assistant Prosecutor positions will be assigned to ICW deprived cases and other positions will handle criminal prosecution. Salary range for these positions is \$65,000-\$85,000 commensurate upon experience. For more information see https://jobs.choctawnation. com/jobs/assistant-prosecuting-attorney-8129.

THE U.S. ATTORNEY'S OFFICE FOR THE WESTERN DISTRICT OF OKLAHOMA seeks applicants for multiple Criminal AUSA positions to serve 12-month temporary appointments to assist with prosecutions arising out of Indian Country due to the recent U.S. Supreme Court decision in McGirt v. Oklahoma. Salary is based on the number of years of professional attorney experience. Applicants must possess a J.D. degree, be an active member of the bar in good standing (any U.S. jurisdiction) and have at least one year of post-J.D. legal or other relevant experience. Prosecution experience is preferred. This is an open continuous announcement to fill current and future vacancies for this District with multiple review dates. See vacancy announcement 21-OKW-10930091-A-01 at www.usajobs.gov (Exec Office for US Attorneys). See How to Apply section of announcement for instructions to apply online. Questions may be directed to Lisa Engelke, Administrative Officer, via e-mail at lisa.engelke@usdoj.gov. This announcement is open through December 31, 2020.

# **POSITIONS AVAILABLE**

MCATEE & WOODS, P.C., an AV Rated firm with offices in Midtown OKC and Tulsa, seeks an associate who desires to be a litigator. Prefer candidates with 3-5 years' experience, strong writing skills, attention to detail, and a solid work ethic. The firm provides Medical/ Dental/401K with matching/HSA benefits. Please send your resume and writing sample with a cover letter to Office@McAteeandWoods.com.

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