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POSITIONS AVAILABLE

WATKINS TAX RESOLUTION AND ACCOUNTING FIRM is hiring attorneys for its Oklahoma City and Tulsa offices. The firm is a growing, fast-paced setting with a focus on client service in federal and state tax help (e.g. offers in compromise, penalty abatement, innocent spouse relief). Previous tax experience is not required, but previous work in customer service is preferred. Competitive salary, health insurance and 401K available. Please send a one-page resume with one-page cover letter to Info@TaxHelpOK.com.

THE OKLAHOMA BAR ASSOCIATION HEROES program is looking for several volunteer attorneys. The need for FAMILY LAW ATTORNEYS is critical, but attorneys from all practice areas are needed. All ages, all counties. Gain invaluable experience, or mentor a young attorney, while helping someone in need. For more information or to sign up, contact 405-416-7086 or heroes@okbar.org.

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NORMAN BASED LAW FIRM IS SEEKING SHARP, MOTIVATED ATTORNEYS for fast-paced transactional work. Members of our growing firm enjoy a team atmosphere and an energetic environment. Attorneys will be part of a creative process in solving tax cases, handle an assigned caseload and will be assisted by an experienced support staff. Our firm offers health insurance benefits, paid vacation, paid personal days and a 401k matching program. No tax experience necessary. Position location can be for any of our Norman, OKC or Tulsa offices. Submit resumes to Ryan@PolstonTax.com.

NORMAN BASED FIRM IS SEEKING A SHARP AND MOTIVATED ATTORNEY to handle HR-related matters. Attorney will be tasked with handling all aspects of HR-related items. Experience in HR is required. Firm offers health/dental insurance, paid personal/vacation days, 401k matching program and a flexible work schedule. Members of our firm enjoy an energetic and team-oriented environment. Position location can be for any of our Norman, OKC or Tulsa offices. Submit resumes to justin@polstontax.com.

THE KAW NATION IS TAKING APPLICATIONS FOR THE POSITION OF TRIBAL COUNCIL ATTORNEY. The successful applicant will represent the Kaw Nation's Tribal Council as needed for its sovereign governmental and business affairs. The successful applicant will have a Juris Doctorate degree from an accredited law school along with an additional five years' experience representing Indian tribes; have the ability to apply legal principles and precedents to difficult legal problems; concisely and accurately communicate, both orally and in writing; learn tribal laws and customs unique to the Kaw Nation; be a member in good standing of the bar of the highest court of any state of the United States; and attend regular tribal council meetings in Kaw City, Oklahoma. Deadline for applications is September 7, 2020. To apply, send your information and proposal to kjenkins@kawnation.com.

GROWING INVESTMENT COMPANY has an opening for an in-house counsel with extensive business and litigation experience, send resume to hiringmanagerokc1@gmail.com.

PART-TIME PARALEGAL POSITION in South Tulsa area. Flexible hours, 15 to 20 hours per week. Must have meaningful past experience in workers' compensation. Rate \$14-18.00 an hour depending on experience. Send replies to Box AC, Oklahoma Bar Association, P.O. Box 53036, Oklahoma City, OK 73152

SOUTH TULSA FIRM LOOKING FOR ASSOCIATE ATTORNEY. Litigation required. Must able to work independently. 10-20 hours per week. Salary commensurate with experience. Send replies to Box AC, Oklahoma Bar Association, P.O. Box 53036, Oklahoma City, OK 73152.

POSITIONS AVAILABLE

STAFF ATTORNEY: THE OKLAHOMA HOUSE OF REPRESENTATIVES is seeking a full-time, entry-level, nonpartisan staff attorney. The salary is \$56,000. Duties include drafting legislation, staffing legislative committees, and preparing legal memoranda. Overtime is required in December and January and during the legislative session. Applicant must be a member of the Oklahoma Bar Association. Deadline for receipt of resumes is September 11, 2020. Mail resumes with cover letter to Sue Ann Derr, Chief Counsel, Oklahoma House of Representatives, 2300 N. Lincoln Blvd., Room 109, Oklahoma City, OK 73105. EEO.

ASSISTANT CITY ATTORNEY– City of Enid

Located in Enid, OK the City of Enid is currently accepting applications for an Assistant City Attorney. For more information including job description, qualifications and to submit an application please visit www.enid.org/careers. Annual salary begins at \$65,086.11 and applications will be accepted through 9/15/2020.

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