# CLASSIFIED ADS

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## **OFFICE SPACE**

LUXURY OFFICE SPACE AVAILABLE IN OKLAHOMA CITY - One office available for \$670/month and one for \$870/month in the Esperanza Office Park near NW 150th and May Avenue. The Renegar Building offers a reception area, conference room, full kitchen, fax, high-speed internet, security, janitorial services, free parking and assistance of our receptionist to greet clients and answer telephone. No deposit required. Gregg Renegar, 405-488-4543.

OWNER/LAWYER SELLING OFFICE BUILDING IN OKC. 3574 square feet with eight offices, two conference rooms, reception station, and waiting area. Address is 13901 Quail Pointe Drive. Is located in an office park approximately one block north of Memorial and one block west of May Ave. Inquiries contact Duke Halley, 405-556-1124.

60 YEAR LAW PRACTICE IN YUKON. One paralegal retired in May and the other wants to work part-time as does this lawyer. Looking for attorney that wants his or her own law practice. Office has six rooms and storage; library/conference room; two bathrooms and file room. Good client base/business. Financial arrangements negotiable. Fenton Ramey (405) 650-9885.

OFFICE SPACE FOR LEASE IN DOWNTOWN ED-MOND in excellent location. Ideally suited for sole practitioner. \$400 per month. Answering service available for additional charge. 405-410-6757.

# **POSITIONS AVAILABLE**

NORMAN BASED LAW FIRM IS SEEKING SHARP, MOTIVATED ATTORNEYS for fast-paced transactional work. Members of our growing firm enjoy a team atmosphere and an energetic environment. Attorneys will be part of a creative process in solving tax cases, handle an assigned caseload and will be assisted by an experienced support staff. Our firm offers health insurance benefits, paid vacation, paid personal days and a 401k matching program. No tax experience necessary. Position location can be for any of our Norman, OKC or Tulsa offices. Submit resumes to Ryan@PolstonTax.com.

NORMAN BASED FIRM IS SEEKING A SHARP AND MOTIVATED ATTORNEY to handle HR-related matters. Attorney will be tasked with handling all aspects of HR-related items. Experience in HR is required. Firm offers health/dental insurance, paid personal/vacation days, 401k matching program and a flexible work schedule. Members of our firm enjoy an energetic and team-oriented environment. Position location can be for any of our Norman, OKC or Tulsa offices. Submit resumes to justin@polstontax.com.

WATKINS TAX RESOLUTION AND ACCOUNTING FIRM is hiring attorneys for its Oklahoma City and Tulsa offices. The firm is a growing, fast-paced setting with a focus on client service in federal and state tax help (e.g. offers in compromise, penalty abatement, innocent spouse relief). Previous tax experience is not required, but previous work in customer service is preferred. Competitive salary, health insurance and 401K available. Please send a one-page resume with one-page cover letter to Info@TaxHelpOK.com.

THE OKLAHOMA BAR ASSOCIATION HEROES program is looking for several volunteer attorneys. The need for FAMILY LAW ATTORNEYS is critical, but attorneys from all practice areas are needed. All ages, all counties. Gain invaluable experience, or mentor a young attorney, while helping someone in need. For more information or to sign up, contact 405-416-7086 or heroes@okbar.org.

BALL MORSE LOWE is accepting applications for an Associate Attorney to join the Litigation Practice Group in our downtown Oklahoma City office. Qualified candidates will have 1 to 3 years of civil litigation experience (experience with business transactional matters is a plus). Health, vision, dental insurance and 401K match available. Pay commensurate with experience. Please send resume, references, law school transcript and writing sample to office@ballmorselowe.com.

DOWNTOWN TULSA LAW FIRM SEEKING AN ASSOCIATE ATTORNEY. The position will involve all stages of a case from intake, negotiations, pleadings, motion practice, discovery, depositions, mediation and trial. Successful candidate will need to have good research and writing skills. Salary commensurate with credentials and experience. Send Resume, References and Writing Sample to: associateattorney2@rodelaw.com.

## POSITIONS AVAILABLE

BARBER & BARTZ, an AV rated Tulsa law firm is seeking a business attorney with 0-5 years' experience to work in the areas of business organization, reorganization, mergers and acquisitions. A background in accounting, tax and/or finance is preferred. The compensation package is commensurate with level of experience and qualifications. An exceptional benefit package includes bonus opportunity, health insurance, life insurance, and 401K with match. Applications will be kept in strict confidence. Please send resume to Janet Hall at jhall@barberbartz.com or 525 S. Main, Ste 800, Tulsa, OK 74103.

BROWN & GOULD PLLC SEEKS AN OUTSTANDING PARALEGAL/LEGAL ASSSTANT to join their team. This person should have strong skills and experience in litigation support, including civil and commercial litigation. Responsibilities include, but are not limited to: Reviewing and providing input on pleadings, discovery, and other documents in the litigation process, docketing deadlines and hearings, contact with clients and opposing counsel. Excellent written, verbal and interpersonal communication skills are required. Requirements: 5+ years of litigation support, ability to work in Word-Perfect, Word, Outlook. Experience with CaseMap, Trial Director, and Abacus a plus. Salary commensurate with experience. Vacation time, health insurance provided.

BARBER & BARTZ, an AV rated Tulsa law firm is seeking a business attorney with 10-20 years' experience to work in the areas of business organization, reorganization, mergers and acquisitions. A background in accounting, tax and/or finance is preferred. The compensation package is commensurate with level of experience and qualifications. An exceptional benefit package includes bonus opportunity, health insurance, life insurance, and 401K with match. Applications will be kept in strict confidence. Please send resume to Janet Hall at jhall@barberbartz.com or 525 S. Main, Ste 800, Tulsa, OK 74103.

THE OKLAHOMA TEACHERS' RETIREMENT SYSTEM (TRS) IS SEEKING A LEGISLATIVE DIRECTOR. This person will represent the interests of TRS at the State Capitol during legislative sessions. The candidate should have experience in the legislative process, tracking legislation, and communicating with legislators. A law degree is desirable; not a requirement. Salary range is \$55,689 - \$113,027. Excellent health and retirement benefits. See application procedures at www.ok.gov/TRS.

# POSITIONS AVAILABLE

SEEKING EXPERIENCED PROSECUTOR to work in Osage and Pawnee counties. Must have at least two years' experience prosecuting felonies in the Oklahoma D.A. system. Minimum salary of \$62,000 along with full state benefits. Please send resume and writing sample to Sharie Yates at sharie.yates@dac.state.ok.us.

ESTABLISHED, AV-RATED TULSA INSURANCE DEFENSE FIRM seeks motivated associate attorney to perform all aspects of litigation including motion practice, discovery, and trial. 2 to 5 years of experience preferred. Great opportunity to gain litigation experience in a firm that delivers consistent, positive results for clients. Submit cover letter, resume, and writing sample to amy.hampton@wilburnmasterson.com.

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