



OBA Social Media Registration Form

After reviewing the OBA Social Media Policy and Best Practices for Social Media, the next step is to complete this form and file a copy with the OBA Communications Department.

Department, section or Law-related group name: _____

Social network site: _____

Name of person creating page (admin): _____

What audience or group will your social media site primarily target? _____

What is/are the objective(s) of your social media site (i.e. communicating upcoming events or information sharing)? _____

Please sign below to affirm the following statement:

I have reviewed the OBA Social Media Policy and Best Practices for Social Media and agree to follow the policy and procedures set forth within that document.

Signature

Date

Upon registration with the OBA Communications Dept., a communications staff member will be assigned to serve as an administrator on your social media account in accordance with OBA Social Media Policy. Please add the assigned staff member within the next business day after site is created to ensure compliance with policy.

OBA Communications Dept. to complete:

OBA Communications Staff Admin: _____

URL: _____

Date submitted: _____

Return form to:

Laura Wolf, OBA Communications Dept., (405) 416-7017, fax: (405) 416-7089, email: lauraew@okbar.org