CLASSIFIED ADS

SERVICES

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INTERESTED IN PURCHASING PRODUCING & NONPRODUCING MINERALS; ORRi. Please contact Greg Winneke, CSW Corporation, P.O. Box 23087, Oklahoma City, OK 73123; 210-860-5325; email gregwinne@aol.com.

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OFFICE SPACE

LUXURY OFFICE SPACE AVAILABLE - One fully furnished office available for lease in the Esperanza Office Park near NW 150th and May Avenue. The Renegar Building offers a beautiful reception area, conference room, full kitchen, fax, high-speed internet, security, janitorial services, free parking and assistance of our receptionist to greet clients and answer telephone. No deposit required, \$955/month. To view, please contact Gregg Renegar at 405-488-4543 or 405-285-8118.

POSITIONS AVAILABLE

NORMAN BASED FIRM IS SEEKING A SHARP & MOTIVATED ATTORNEY to handle HR-related matters. Attorney will be tasked with handling all aspects of HR-related items. Experience in HR is required. Firm offers health/dental insurance, paid personal/vacation days, 401k matching program and a flexible work schedule. Members of our firm enjoy an energetic and team-oriented environment. Position location can be for any of our Norman, OKC or Tulsa offices. Submit resumes to justin@polstontax.com.

MAKE A DIFFERENCE AS THE ATTORNEY FOR A MEDICAL/LEGAL PARTNERSHIP. Are you fervent about equal justice? Legal Aid Services of Oklahoma (LASO) is a nonprofit law firm dedicated to the civil legal needs of low-income persons. If you are passionate about advocating for the rights of underserved, LASO is the place for you, offering opportunities to make a difference and to be part of a dedicated team. LASO has 20 law offices across Oklahoma, and LASO has an opening for a passionate attorney in our Lawton office to assist with a medical/legal partnership between LASO and Comanche County Memorial Hospital (Lawton). The successful candidate will function in all areas of the law impacting medical conditions, from housing to family, etc. This is a unique opportunity to make a real difference in the lives of clients. LASO offers a competitive salary and a very generous benefits package, including health, dental, life, pension, liberal paid time off and loan repayment assistance. Additionally, LASO offers a great work environment and educational/ career opportunities. The online application can be found at https://legalaidokemployment.wufoo.com/ forms/z7x4z5/. Website www.legalaidok.org. Legal Aid is an Equal Opportunity/Affirmative Action Employer.

HARRISON & MECKLENBURG INC., A WELL-ESTAB-LISHED AV-RATED FIRM with offices in Kingfisher, Stillwater and Watonga, is looking for an associate with a strong academic background and preferably 2-5 years' transactional, tax, estate planning, real estate and/or general business law experience. Please visit hmlaw office.com for additional information about the firm. For more information or to submit a resume and law school transcript, please email austin@hmlawoffice.com.

THE OKLAHOMA BAR ASSOCIATION HEROES program is looking for several volunteer attorneys. The need for FAMILY LAW ATTORNEYS is critical, but attorneys from all practice areas are needed. All ages, all counties. Gain invaluable experience, or mentor a young attorney, while helping someone in need. For more information or to sign up, contact Margaret Travis, 405-416-7086 or heroes@okbar.org.

POSITIONS AVAILABLE

MAKE A DIFFERENCE AS THE ATTORNEY FOR DO-MESTIC VIOLENCE SURVIVORS. Do you want to ensure that survivors of domestic violence obtain justice and an end to violence in their lives for themselves and their children? Are you fervent about equal justice? Legal Aid Services of Oklahoma (LASO) is a nonprofit law firm dedicated to the civil legal needs of low-income persons. If you are passionate about advocating for the rights of domestic violence survivors, LASO is the place for you, offering opportunities to make a difference and to be part of a dedicated team. LASO has 20 law offices across Oklahoma. The successful candidate should have experience in the practice of family law, with meaningful experience in all aspects of representing survivors of domestic violence. We are seeking a victim's attorney in Pawhuska. This is an embedded position, providing the attorney with access to clients in need. LASO offers a competitive salary and a very generous benefits package, including health, dental, life, pension, liberal paid time off and loan repayment assistance. Additionally, LASO offers a great work environment and educational/career opportunities. The online application can be found at https://legal aidokemployment.wufoo.com/forms/z7x4z5/. Website www.legalaidok.org. Legal Aid is an Equal Opportunity/Affirmative Action Employer.

THE OKLAHOMA OFFICE OF THE ATTORNEY GENERAL IS CURRENTLY SEEKING A FULL-TIME ASSISTANT ATTORNEY GENERAL for our Medicaid Fraud Control Unit with an emphasis on criminal prosecution. The Medicaid Fraud Control Unit investigates and prosecutes Medicaid fraud; as well as abuse, neglect, exploitation and drug diversion in long-term board and care facilities. The successful candidate will have outstanding legal judgment and be able to effectively and professionally research, prepare, analyze and understand complex information and legal issues. The successful candidate must maintain the integrity of the Attorney General's Office as well as the confidentiality of information as required by the Oklahoma attorney general. Extensive in-state travel, including some over-night travel, is required. Applicants must be a licensed attorney in the state of Oklahoma with at least 3 years of professional experience in the practice of law. Strong writing and oral advocacy skills are required. The Oklahoma Office of Attorney General is an equal employment employer. Please contact our office directly if you require a reasonable accommodation applying. Please send resume to resumes@oag.ok.gov and indicate which particular position you are applying for in the subject line of the email.

WATKINS TAX RESOLUTION AND ACCOUNTING FIRM is hiring attorneys for its Oklahoma City and Tulsa offices. The firm is a growing, fast-paced setting with a focus on client service in federal and state tax help (e.g. offers in compromise, penalty abatement, innocent spouse relief). Previous tax experience is not required, but previous work in customer service is preferred. Competitive salary, health insurance and 401K available. Please send a one-page resume with one-page cover letter to Info@TaxHelpOK.com.

POSITIONS AVAILABLE

MAKE A DIFFERENCE AS A BILINGUAL ATTORNEY FOR THE LATINO COMMUNITY. Are you fervent about equal justice? Legal Aid Services of Oklahoma (LASO) is a nonprofit law firm dedicated to the civil legal needs of low-income persons. If you are passionate about advocating for the rights of the Latino community and domestic violence survivors, LASO is the place for you, offering opportunities to make a difference and to be part of a dedicated team. LASO has 20 law offices across Oklahoma, and LASO has an opening for a passionate bilingual attorney in its Oklahoma City law office. The attorney will be imbedded at the Latino Community Action Agency in Oklahoma City. Clients will be domestic violence survivors. LASO offers a competitive salary and a very generous benefits package, including health, dental, life, pension, liberal paid time off and loan repayment assistance. Additionally, LASO offers a great work environment and educational/career opportunities. The online application can be found at https://legalaidokemployment.wufoo.com/forms/ z7x4z5/. Website www.legalaidok.org. Legal Aid is an Equal Opportunity/Affirmative Action Employer.

IN-HOUSE TRANSACTIONAL REAL ESTATE AT-TORNEY. Established, stable and growing corporation headquartered in Oklahoma City is seeking a transactional real estate attorney with three to five years' of experience for a staff real estate counsel position in its Real Estate Department. This full-time position will work closely with other members of the Real Estate Department and provide legal representation and counsel to management, business personnel and affiliate companies primarily in the areas of commercial leasing, real estate acquisitions and commercial transactions. The ideal candidate will possess a positive attitude, initiative, excellent interpersonal skills and the ability to work effectively in a team environment. A Juris Doctor with a license in good standing to practice law is required. The company offers excellent benefits and values a positive work/life balance. To be considered for this position, applicants must provide a cover letter describing the applicant's particular interest in the position, salary requirements and a current resume to Susan Walker at susan.walker@hobbylobby.com by May 24, 2019.

THE LAW OFFICES OF JEFF MARTIN IS SEEKING AN ASSOCIATE WITH 0-5 YEARS OF EXPERIENCE. We handle all injury cases, motor vehicle accidents, slip and falls, social security disability and veterans' benefits. Competitive salary with health, dental, vision, life insurance and 401k benefits. Paid vacation. Customer service, sales, insurance or medical background is a plus. This is NOT a research/writing position. You will be regularly interacting with clients. We are a teamoriented firm committed to positive outcomes for our clients. Send resumes to hansen@jeffmartinlaw.com. All resumes are strictly confidential.

POSITIONS AVAILABLE

THE CITY OF BETHANY IS CONSIDERING BOTH PART-TIME AND FULL-TIME CITY ATTORNEY PO-SITIONS DEPENDING UPON QUALIFICATIONS OF APPLICANT. Job duties include reports to city council; provides legal services and counsel to the city council, city administrator, department directors and all boards and commissions as requested; conducts legal research, handles litigation, prepares documents, reviews contracts and other documents and communicates effectively; attends numerous nightly meetings. Qualifications: requires a Juris Doctorate degree or equivalent from an accredited law school and five years of professional legal experience in government, administration and related areas preferred; must be a member in good standing of the Oklahoma Bar Association and be admitted to practice in all necessary courts; must possess a valid Oklahoma driver's license and be able to attend evening meetings in Bethany as directed. Submit a letter of interest including a resume to City of Bethany, Attn: City Clerk, P.O. Box 219, Bethany, OK 73008 or email to Berkeley.Penner@bethanyok.org. Position open until filled. Compensation negotiable based upon experience. The City of Bethany is an Equal Opportunity Employer.

MAKE A DIFFERENCE! Legal Aid Services of Oklahoma (LASO) is a nonprofit law firm dedicated to the civil legal needs of low-income persons. Funded in part by the federal Legal Services Corporation, LASO serves all of Oklahoma's 77 counties and has 20 offices statewide. LASO is hiring staff attorneys for its Guymon office. This position presents an opportunity to fill the dire need for high-quality representation of lowincome persons in rural areas. The Guymon office, located on the Great Plains, serves the elderly and impoverished of the Oklahoma panhandle, including a sizeable immigrant worker population drawn by the meatpacking industry. Over 20 languages and dialects are represented in the English Language Learner program in the public school system. Guymon is centrally located for road trips to the American West – Denver is a six-hour drive, and Santa Fe is a five-hour drive. Historic Route 66 features prominently in the region, with Oklahoma City located four hours away and Amarillo, Texas, located two hours away. Applicants should be licensed Oklahoma attorneys, or out-of-state attorneys or law graduates eligible to sit for the next Oklahoma bar exam. Salaries are competitive for the civil legal aid sector. LASO offers a generous fringe benefit package, including health, dental, pension, loan repayment assistance and more. Complete an application online at https://legalaidokemployment.wufoo.com/forms/ z7x4z5/. The position is open until filled, and interviews will be conducted on a rolling basis.

THE OKLAHOMA INDIGENT DEFENSE SYSTEM (OIDS) HAS TWO OPENINGS FOR A DEFENSE COUNSEL position in our Non-Capital Trial Divisions: Clinton and Mangum satellite offices. Visit us at http://www.ok.gov/OIDS/ for more details and how to apply. Deadline is May 28, 2019.

POSITIONS AVAILABLE

ANNOUNCEMENT #19-N031U.1 - CHILD SUPPORT SERVICES ATTORNEY IV - Recruitment ID#190426-UNCE-201. Visit www.jobs.ok.gov to apply. Applications must be submitted online by Tuesday, June 11, 2019. Basic purpose of position: The DHS Child Support Services – Oklahoma County CSS has an opening for a full-time attorney (CSS Attorney IV, \$5,044.91 monthly) with experience in child support enforcement. This position will be located at 9901 SE 29th Street, Midwest City, OK 73130. Typical functions: The position involves preparation and filing of pleadings and trial of cases in child support related hearings in district and administrative courts. Duties will also include consultation and negotiation with other attorneys and customers of Oklahoma Child Support Services, and interpretation of laws, regulations, opinions of the court and policy. Position will train and assist staff with preparation of legal documents and ensure their compliance with ethical considerations. Knowledge, skills, and abilities (KSA's): Knowledge of legal principles and their applications; of legal research methods; of the scope of Oklahoma statutory law and the provisions of the Oklahoma Constitution; of the principles of administrative and constitutional law; of trial and administrative hearing procedures; and of the rules of evidence; and skill in performing research, analyzing, appraising and applying legal principles, facts and precedents to legal problems; presenting explanation of legal matters, statements of facts, law and argument clearly and logically in written and oral form; and in drafting legal instruments and documents. Minimum qualifications: Preference may be given to candidates with experience in child support and/or family law. This position may be filled at an alternate hiring level as a Child Support Services attorney III (beginning salary \$4,405 monthly), Child Support Services attorney II (beginning salary \$4,067.91 monthly), or as a Child Support Services attorney I (beginning salary \$3,689.25 monthly), dependent on child support or family law experience and minimum qualifications as per state policy. Notes: A conditional offer of employment to final candidate will be contingent upon a favorable background check and a substance abuse screening. Veteran's preference points do not apply to this position. If you need assistance in applying for this position contact Stefanie Hanson at 405-522-0023 or Stefanie.Hanson@okdhs.org. Benefits: This is a fulltime unclassified state position with full state retirement and insurance benefits, including paid health, dental, life and disability insurance. Annual leave of 10 hours per month and sick leave of 10 hours per month begin accruing immediately.

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA SEEKS ASSISTANT GENERAL COUNSEL with a minimum of five years' experience. Litigation, employment and higher education experience preferred. Excellent health and retirement benefits. Salary between \$65,000 and \$77,000 commensurate with level of experience. Please send resume to general counsel for RUSO at dlyon@ruso.edu. For best consideration, please apply by May 24, 2019.

POSITIONS AVAILABLE

ASSISTANT CITY ATTORNEY. Salary: \$57,601.44-\$94,177.82 annually dependent upon qualifications and experience. This full-time position will defend and prosecute high-profile and complex civil law suits; draft legal documents; advise city officials as to legal rights, obligations, practices and other phases of applicable local, state and federal law; draft resolutions, ordinances and contracts and prepare legal opinions. See job announcement for additional requirements. Applicants for the position must have graduated from an accredited law school, be a member in good standing in the Oklahoma Bar Association and admitted to or eligible for immediate admission to practice in the U.S. District Court for the Western District of Oklahoma and the 10th Circuit Court of Appeals. Applicants must possess a valid Oklahoma driver's license. Interested applicants should submit an application, resume, law school transcript and two samples of legal writing filed in legal proceedings to the City of Lawton Human Resources Department, 212 SW 9th Street, Lawton, OK 73501, 580-581-3392, Fax 580-581-3530. See job announcement at //www.lawtonok.gov/departments/ human-resources/careers for additional requirements. Open until filled. EOE.

NW OKC AV RATED FIRM seeks associate attorney with at least two years' experience in general civil matters. Experience in probates, guardianships, real estate, a plus. Must have strong communication and writing skills. Need a self-starter who is dedicated, dependable and detailed and can work independently. Send resumes to okclawad@gmail.com. All applications are confidential.

POSITIONS AVAILABLE

CURRENT EMPLOYMENT OPPORTUNITY AT CHE-ROKEE NATION. Position closing 06/01/2019, #2019-16274 R/FT Assistant Attorney General I, Office of Attorney General/Admin., Tahlequah, OK. Cherokee Nation offers exceptional employee benefits, including comprehensive health and life insurance, 401(K), holiday pay, sick leave and annual leave. If you are interested in working for the Cherokee Nation, visit our website at www.cherokee.org, or contact us at Cherokee Nation Human Resources Department, P.O. Box 948, Tahlequah, OK 74465. Telephone: 918-453-5292 or 918-453-5050. Employment will be contingent upon drug test results. Indian preference is considered.

CLASSIFIED INFORMATION

REGULAR CLASSIFIED ADS: \$1.50 per word with \$35 minimum per insertion. Additional \$15 for blind box. Blind box word count must include "Box ____," Oklahoma Bar Association, PO Box 53036, Oklahoma City, OK 73152."

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DO NOT STAPLE BLIND BOX APPLICATIONS.

