

**OKLAHOMA BAR ASSOCIATION
MANDATORY CONTINUING LEGAL EDUCATION COMMISSION**

1901 North Lincoln Boulevard
P.O. Box 53056
Oklahoma City, Oklahoma 73152

REQUEST FOR APPROVAL OF A TEACHING ACTIVITY

This form must be prepared and submitted for approval for each program in which teaching occurs. In most cases, the applicant will be advised of the Commission's decision within ten (10) days of the receipt of the application. Use one application per program, please.

- 1. Name of OBA member requesting credit for teaching: _____
- 2. Printed Name (if not printed above): _____
- 3. Address (include city, state & zip): _____
- 4. Telephone number: _____ 5. OBA Member No.: _____

***If you are requesting credit for seminar teaching please complete items 6-15. If you are requesting credit for law school teaching, please complete items 16-21.**

- 6. Date of program: _____ 7. Sponsor of program: _____
- 8. Name of program: _____
- 9. Location: _____
- 10. Length of non-ethics presentation in minutes: _____
- 11. Number of presenters during your non-ethics presentation: _____
- 12. Length of ethics presentation in minutes: _____
- 13. Number of presenters during your ethics presentation? _____
- 14. Number of minutes you attended (exclude your teaching time): _____
- 15. Send copy of the seminar brochure or other material outlining the program and the time allotted for applicant's presentation.

****For law school or paralegal school teaching, please complete items 16-21. Please use one form per course.**

- 16. Name of law school or paralegal school: _____
- 17. Title of subject taught: _____
- 18. Semester: fall spring summer (circle one) Year: _____ 19. Number of semester hours of academic credit: _____
- 20. Number of units (not contact hours) for paralegal courses: _____
- 21. Send a copy of the table of contents from each book used in the course.

*Credits earned through teaching in an approved CLE program will qualify for MCLE credit on the basis of six (6) hours of credit for each hour of presentation.

**Credits earned through teaching a course in an ABA accredited law school or paralegal school will qualify for MCLE credit on the basis of six (6) hours of credit for each semester hour of academic credit awarded by the school for the course.

Please complete and return to:
Beverly S. Petry, Administrator
MCLE Commission
P.O. Box 53036
Oklahoma City, OK 73152
405/416-7009 or toll-free in
OK 1800/522-8065

For Commission Use Only	
___ Approved	Date _____
___ Denied	CLE credit _____