

NONENGAGEMENT LETTER

DATE

NAME

ADDRESS

CITY, STATE & ZIP

RE: [SUBJECT]

Dear :

You have contacted this firm and requested that I evaluate whether the firm will represent you in the above referenced matter. I met with you on _____ ____, 199_ and have also reviewed the various copies of documents you left with me. I herewith return those documents to you for your use.

I appreciate the confidence you have expressed in our firm, but for various reasons the firm has decided not to represent you in this matter. However, if you have a need in the future for legal assistance, I hope you will again consider our firm.

You should be aware that the passage of time may bar you from pursuing whatever, if any, claim you have in this matter. Accordingly, because time is always important and could be critically short in your case, I recommend you immediately contact another firm for assistance.

In declining to undertake this matter, the firm is not expressing an opinion on whether you might prevail if an action is pursued. You should not refrain from seeking legal assistance from another firm because of any interpretation you may place on this firm's decision not to go forward with this matter.

In accordance with our standard policy, we are not charging you for any legal fees or expenses. While we do charge for evaluating cases, that is only when we express an opinion on the merits of the matter to the client. Since we are not expressing an opinion in this instance, no charge is being made.

Although I believe this letter fully covers all pertinent matters, please call me if you have any questions.

Sincerely,

OBA/MAP:DG

Enclosures

[form7]