

# TRUST ACCOUNTING CERTIFICATE (Requirement for all new and/or changed trust information)

Name: \_\_\_\_\_ OBA Number: \_\_\_\_\_  
 Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

All OBA members are required by Rule 1.4 of the Rules Governing Disciplinary Proceedings to fully complete and sign the Trust Accounting Certificate and report all new and/or changed trust information within 30 days of the change.

- 1. I do not receive or disburse client's fund and therefore do not maintain a trust account. *(If this box is checked, you do not have to fill out the rest of this form other than your signature)* Attorneys not in private practice, such as government attorneys and judges, should check this box unless you maintain a client trust account.
- 2. I have read the provisions of Rule 1.15 of the Oklahoma Rules of Professional Conduct and certify that I am exempt from maintaining an IOLTA trust account under Rule 1.15(d)(7). *(If this box is checked, attach an explanation of the information necessary to determine justifiable reason for noncompliance with Rule 1.15(d) as provided by Rule 1.15(d)(8) and skip to paragraph 4.*
- 3. I have read Rule 1.15 of the Oklahoma Rules of Professional Conduct and certify that I am in substantial compliance with the requirements of Rule 1.15(d) concerning interest-bearing trust accounts as it pertains to the IOLTA program. *(If this box is checked, report all trust accounts for Oklahoma practice in paragraph 4 below).*
- 4. I hereby certify that I am in substantial compliance with the requirements of Rule 1.4 of the Rules Governing Disciplinary Proceedings as to trust accounting records and procedures and

    ﷲ There are no changes to the trust and/or IOLTA account information previously reported. *(If this box is checked, do not fill in the rest of paragraph 4).*

    ﷲ I/my firm maintain(s) the following trust account(s) *(add additional sheets if space is not adequate for your trust information).*

Account Number	Legal Name of Account	Okla. IOLTA Act? yes or no	Name of Institution	City where Acct. is located

\_\_\_\_\_  
 Attorney Signature

\_\_\_\_\_  
 Current Date

All members of the Bar who are required under the Oklahoma Rules of Professional Conduct, to maintain a trust account for the deposit of clients' funds entrusted to said lawyer, shall do so and furnish information regarding said account(s) as hereinafter provided. Each member of the Bar shall provide the Oklahoma Bar Association with the name of the bank or banks in which the lawyer carries any trust account, the name under which the account is carried and the account number. The lawyer or law firm shall provide such information within thirty (30) days from the date that said account is opened, closed, changed, or modified. The Oklahoma Bar Association will provide on-line access and /or paper forms for members to comply with these reporting requirements. Provision will be made for a response by lawyers who do not maintain a trust account and the reason for not maintaining said account. Information received by the Association as a result of this inquiry shall remain confidential except as provided by the Rules Governing Disciplinary Proceedings. Failure of any lawyer to respond giving the information requested by the Oklahoma Bar Association, Oklahoma Bar Foundation or the Office of the General Counsel of the Oklahoma Bar Association will be grounds for appropriate discipline.

**SUBMIT TO:**      **Oklahoma Bar Association PO Box 53036, Oklahoma City OK 73152**  
**Or Fax: (405) 416-7001**